Religious organization – spiritual educational organization of higher education "Tambov Theological Seminary Tambov Diocese of the Russian Orthodox Church"

Adopted at the meeting
Scientific Council
Protocol No. 4
from 27.12.2024

I APPROVE
Rector

"27" January 2024

THE PROCEDURE FOR SUBMITTING MANUSCRIPTS
to the editorial office of the scientific journal
"Theological Collection of the Tambov Theological Seminary"
and publication requirements

Tambov
2024

1. General conditions of publication

1.1. Materials corresponding to its main sections ("Theology and Philosophy", "History of the Church", "Orthodox Pedagogy and Anthropology", "Philology") and containing theoretical and applied research conducted in the context of Orthodox theological thought can be submitted to the scientific journal "Theological Collection of the Tambov Theological Seminary".

1.2. The following documents are sent to the editorial office:

– one carefully checked (proofread) and signed by the author copy or scanned copy of the original article signed by the author in PDF, as well as an electronic version in the Word editor by e-mail;

– a license agreement filled out and signed by the author with consent to the processing of personal data (Application 1) in 2 copies and a certificate of acceptance and transfer of the manuscript without specifying the date (Application 2) in 2 copies in hard copy with the signature of the author or a scanned copy of the specified documents with the signature of the author in PDF by e-mail;

– information about the author in hard copy and in the Word editor by e-mail. This document should reflect the following: surname, first name, patronymic; rank (if the author is a clergyman); place of work (full name, including departmental affiliation); position; academic degree, academic title; address to which the author's copy should be sent; contact phone number; email address, title of the article (Application 3);

– a cover letter on paper and in electronic form (PDF) signed by the author, in which it is necessary to indicate that you agree with the terms of publication, that this article has not been published before, that there are no objections to the reproduction of this article in other media (including the gratuitous placement of the full-text version of the article in the Russian Index system scientific citation" (RSCI).

All documents on paper should be sent to the address: 392000, Russian Federation, Tambov, M. Gorky str., 3, (Tambov Theological Seminary, editorial office of the journal "Theological Collection of Tambov Theological Seminary"); electronic versions of documents should be sent to the email address: tdsnauka@yandex.ru .

1.3. There is no publication fee. The author's remuneration for published articles is not paid.

1.4. The author of the article included in the journal retains the exclusive right to it, regardless of the Publisher's right to use the journal as a whole.

1.5. The Editorial Board places the full texts of articles on the website of the Tambov Theological Seminary in the section "Scientific Journal "Theological Collection of the Tambov Theological Seminary": http://www.tamds.ru/nauchnyj-zhurnal-bogoslovskij-sbornik-tambovskoj-duhovnoj-seminarii/vypuski / The editorial board includes full-text versions of articles in the national information and analytical system "Russian Science Citation Index" (RSCI). Sending an article by the author to the editorial office is the author's consent to such placement and inclusion.

2. Requirements for the design of manuscripts

2.1. Materials for publication are accepted in the Word editor (doc, docx). The volume of the text with the list of references and the translation of the necessary fragments is from 15 to 40 thousand characters (including spaces).

2.2. Font – Times New Roman; line spacing – 1; margins: right – 1.5 cm, left – 3 cm, upper and lower – 2 cm each; text alignment by page width; hyphenation is automatic; paragraph indentation is 1.25 cm.

2.3. References to sources and literature are given inside the text in square brackets: for example, [2, p. 12], where 2 is the ordinal number of the source in the list, 12 is the number of the cited page.

2.4. Before the article (in the upper left corner), the UDC is indicated (determined by the author independently according to the appropriate classifier).

2.5. The text of the article is aligned to the left, tabulator to 5 – the title of the article in capital letters in bold.

2.6. Two lines from the title with left alignment, tabulator on 7 indicates information about the author (full name – size 14, bold, other information without highlighting).

2.7. Two lines from the information about the author, immediately before the text of the article, the abstract is placed (no more than 7 lines) and through the line keywords (4-6 words and phrases) – size 12.

2.8. The text of the article is located two lines after the keywords with page-width alignment (size 14).

2.9. After the text of the article, two lines apart, the list of references is indicated in alphabetical order in accordance with GOST R.7.0.100-2018 "Bibliographic record. Bibliographic description: general requirements and rules of registration" (size 14).

2.10. After the article, the title of the article, information about the author, abstract, keywords in English and a list of references in Latin transliteration are placed two lines apart.

Sample design of the article – Application 4.

3. Requirements for the content of manuscripts

3.1. The manuscript should contain scientific novelty: validity, new methodological or theoretical approaches, or new facts, or synthesis / criticism of existing points of view and already published results, or put forward new hypotheses, methodological techniques. The manuscript should have elements of the author's theoretical or practical research and reflect the relevance of the topic.

3.2. The manuscript should be clearly structured compositionally and include: an introductory part (justification of the relevance of the topic, problem statement, purpose and objectives of the study, hypothesis (if any), research methodology), the main part (presentation of the main stages of the study, justification of the thesis or confirmation of the hypothesis), conclusion (conclusions based on the results of the study, prospects for further study of the problem under study or related issues, practical recommendations for the application of the results of the study).

3.3. The manuscript should have conceptual rigor, logical coherence of approaches, explanations and conclusions, clarity and conciseness of presentation. It is necessary to adhere to the principles of scientific style: it is recommended to avoid ambiguity and ambiguity of statements, the use of unreasonably long phrases, repetitions, allegories, elements of scientific style (colloquialisms, jargonisms, etc.), to observe the accuracy and uniformity of terminology.

3.4. The manuscript must be edited and comply with the norms of the modern Russian literary language.

4. Procedure and deadlines for reviewing manuscripts

4.1. The manuscript submitted by the author is sent by the editorial board for review in accordance with the subject of the article. The review of manuscripts is carried out in accordance with the "Procedure for reviewing articles sent for publication in the scientific journal "Theological Collection of the Tambov Theological Seminary"": http://www.tamds.ru/nauchnyj-zhurnal-bogoslovskij-sbornik-tambovskoj-duhovnoj-seminarii/poryadok-retsenzirovaniya-statej /

4.2. The term of consideration of the manuscript is 1.5–2 months.

4.2. The manuscript sent to the author for revision is subject to return to the editorial office within the time recommended by the editor.

4.3. Articles are published in the order of the general order of receipt from the authors and as the sections of the journal are filled in. The average volume of one issue of the journal is 18-19 pages, the number of articles in each section is from 4 to 6.

4.5. If the manuscript is rejected by the decision of the editorial board (due to inconsistency with the subject, violation of deadlines or requirements for registration and in the presence of a negative review), the manuscripts are not published and are not returned to the author. The editorial board does not correspond with the author about rejected articles.

Application No. 1.

LICENSE AGREEMENT

«____» _____ 202____ No _____

Tambov

Religious organization – spiritual educational organization of higher learning "Tambov Theological Seminary of the Tambov Diocese of the Russian Orthodox Church (Moscow Patriarchate)", hereinafter referred to as the "Licensee", represented by the rector of the Tambov Theological Seminary, editor-in-chief of the scientific journal "Theological Collection of the Tambov Theological Seminary" Metropolitan Feodosiy of Tambov and Rasskazovsky (Sergey Ivanovich Vasnev), actingReligious organization – spiritual educational organization of higher learning, and

_____

hereinafter referred to as the "Licensor", on the other hand, hereinafter referred to as the "Party/The Parties" have concluded this agreement (hereinafter referred to as the "Agreement") on the following.

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(name, characteristics of the materials transferred to the Publisher)

hereinafter referred to as the "Work", within the limits stipulated by the agreement and for a period specified by the agreement.

1.2. The Licensor guarantees that he has the exclusive copyright to the Work transferred to the Licensee.

1.3. The Licensor grants the right to use the Intellectual Property Object (IPO) to the Licensee free of charge.

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2.1. The Licensor grants the Licensee the following rights for a period of 5 (Five) years:

2.1.1. the right to reproduce the Work (publication, publication, duplication, replication or other reproduction of the Work) without limiting the circulation of copies. In this case, each copy of the Work must contain the name of the author of the Work;

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2.2. The Licensor guarantees that the Work, the rights to use of which are transferred to the Licensee under this Agreement, is the original work of the Licensor.

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2.4. The Licensor transfers the rights to the Licensee under this Agreement on the basis of a non-exclusive license.
2.5. The Licensor is obliged to provide the Licensee with the Work in a printed/electronic version for review. Within 60 (Sixty) working days, if the Licensee has not submitted claims or claims to the Licensor related to the quality (content) or volume of the manuscript of the Work provided for review, the Parties sign the Act of Acceptance and Transfer of the Work.
2.6. The date of signing the Act of Acceptance and Transfer of the Work is the moment of transfer to the Licensee of the rights specified in this Agreement.
2.7. The Licensee undertakes to comply with the copyright and Licensor's rights provided for by the current legislation, as well as to protect them and take all possible measures to prevent copyright infringement by third parties.
2.8. The territory in which the use of the rights to the Work is allowed is not limited.

3. Responsibility of the Parties

3.1. In accordance with the current legislation of the Russian Federation, the Licensor and the Licensee are liable for non-fulfillment or improper fulfillment of their obligations under this Agreement.
3.2. A Party that has improperly fulfilled or failed to fulfill its obligations under this Agreement is obliged to compensate the losses caused to the other Party.

4. Privacy

The terms of this Agreement and additional agreements to it are confidential and are not subject to disclosure.

5. Final provisions

5.1. All disputes and disagreements of the Parties arising from the terms of this Agreement are subject to settlement through negotiations, and in case of their failure, these disputes are subject to resolution in court in accordance with the current legislation of the Russian Federation.
5.2. This Agreement comes into force from the moment of signing by both Parties of this Agreement and the Act of acceptance and transfer of the Work.
5.3. This Agreement is valid until the Parties fully fulfill their obligations under it.
5.4. The term of this Agreement is automatically extended for each subsequent five-year period, if none of the parties has taken the initiative to terminate it no later than one month before the expiration of its validity.
5.5. Termination of this Agreement is possible at any time by mutual consent of the Parties, with the mandatory signing by the Parties of the relevant agreement on this.
5.6. Termination of this Agreement unilaterally is possible in cases provided for by the current legislation, or by a court decision.
5.7. Any amendments and additions to this Agreement shall enter into force only if they are drawn up in writing and signed by both Parties to this Agreement.
5.8. In everything that is not provided for in this Agreement, the Parties are guided by the norms of the current legislation of the Russian Federation.

5.9. This Agreement is drawn up in two copies having the same content and equal legal force, one for each of the Parties.

6. Details of the Parties

Licensee:

Religious organization – spiritual educational organization of higher education "Tambov Theological Seminary of the Tambov Diocese of the Russian Orthodox Church (Moscow Patriarchate)"

Legal address: M. Gorky str., 3,
Tambov, 392000 Tel.(4752)55-92-72;
TIN 6831021018; KPP 682901001;
OGRN 1036800003646
e-mail: tdsnauka@yandex.ru

_____

/Metropolitan of Tambov and Rasskazovsky,
Rector of the Tambov Theological Seminary/

L. S.

Licensor:

Licensor:
Full name _____
Date of birth:_____
Home address:_____
_____
Tel.: _____
Passport:
series_____number_____
issued_____
when issued_____
INN_____
SNILS_____

I give my consent to the Religious Organization – the spiritual educational organization of higher education "Tambov Theological Seminary of the Tambov Diocese of the Russian Orthodox Church (Moscow Patriarchate)" to conduct, in accordance with the legislation of the Russian Federation, verification and processing of the personal data submitted by me.

_____/_____ /

Application No. 2.

The act
of acceptance and transfer of the work

«____» _____ 202__ No. _____

Tambov

Religious organization – the spiritual educational organization of higher education "Tambov Theological Seminary of the Tambov Diocese of the Russian Orthodox Church (Moscow Patriarchate)", hereinafter referred to as the "Licensee", represented by the rector and editor-in-chief of the scientific journal "Theological Collection of Tambov Metropolitan of Tambov and Rasskazovsky Feodosiy (Vasnev Sergey Ivanovich), acting on the basis of the Charter, on the one hand, and _____, hereinafter referred to as the "Licensor", on the other hand, hereinafter referred to as the "Party/Parties", have drawn up this act stating that the Licensor has provided the Licensee with the Work_____

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Passed
Licensor:

_____
Signature, full name

Accepted
from Licensor:

_____
Metropolitan Feodosiy of Tambov and Rasskazovsky (Sergey Ivanovich Vasnev)

L.S.

Appendix No. 3.

Information about the author

1.	Last name, first name, patronymic	
2.	Rank (if the author is a clergyman)	
3.	Place of work (study): full name with indication of departmental affiliation	
4.	Position (for students: level of training (doctoral, postgraduate, undergraduate, student), faculty, direction of training, profile)	
5.	Academic degree	
6.	Academic title	
7.	Postal address	
8.	Email address	
9.	Contact phone number	
10.	Title articles	

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